

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 27

26

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 27, 2026 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jonathan Sams and Spencer Cropper

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Jon Paul Campbell, Jen Patterson, Brad Edrington, Brian Ruhl, Kenny Hickey and Ryan Cook.

The meeting opened with Mr. Cropper leading the Pledge of Allegiance.

The minutes of the meeting held on January 12, 2026 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Ryan Cook from Warren County Regional Planning came to the meeting to discuss the Turtlecreek West Focus Area Study. Warren County Regional Planning has approved the updates regarding mixed use. Mr. Cook indicated that a letter of approval from the Board is needed by WCRP and then it will go to the Warren County Board of Commissioners for their approval.

Department Reports:

Fire/EMS:

Jon Paul Campbell, Fire Chief, informed the Board that they increased staffing over the weekend to prepare for the big snow event. The third medic crew was stationed at 32 over the weekend. This was beneficial having 3 crews, because one medic went down with a serpentine belt problem. That unit was repaired and back in service on Monday. The units were well prepared with snow shovels.

Chief Campbell brought forth a discussion regarding the purchase of 2 LP35 monitors for the medics. Chief Campbell indicated that the old LifePack 15s cannot get service contracts; the LP35 is the replacement model that comes with 5-year service contracts. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchase of 2 LP35 monitors from Stryker at a cost of \$123,404.98. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-18**. (A copy of the resolution will be included in the minutes.)

Chief Campbell requested approval to purchase 2 LP35 mounting brackets from National Creative Enterprises at a cost of \$2,998.00. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchase as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-19**. (A copy of the resolution will be included in the minutes.)

Chief Campbell brought forth a discussion regarding maintenance on the Stryker Cots and Loading System. The cost for the 5-year maintenance contract is \$6,297.23. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchase of the maintenance contract as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-20**. (A copy of the resolution will be included in the minutes.)

Chief Campbell brought forth a discussion regarding a maintenance plan for the Fire Department's Cradle Points which provide the internet connectivity for the medic unit. The maintenance plan covers 5 years at a cost of \$2,886.00 with Baycom. Mr. Sams made a motion, seconded by Mr. Jones to approve the purchase of a 5-year maintenance plan with Baycom as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-21**. (A copy of the resolution will be included in the minutes.)

Chief Campbell brought forth a discussion regarding the purchase of a new Toughbook for the EMS squad. The cost of the Toughbook is \$4,474.00 from Baycom. Mr. Sams made a motion, seconded by Mr. Jones, to approve the purchase of the Toughbook as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-22**. (A copy of the resolution will be included in the minutes.)

Chief Campbell brought forth a discussion regarding open flame cooking devices/grills per the Ohio Fire Code being sent out to the public. Chief Campbell was contacted by the HOA at Shaker Run because of multi-family condo owners wanting to use grills on balconies and patios. The HOA contacted their insurance agency and required the grills to be removed. Chief Campbell asked for approval to send a letter from the Township to the HOA stating that we follow Ohio Fire Code requirements without exceptions. Mr. Sams made a motion seconded by Mr. Jones to approve the letter as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell requested approval to place the 1994 Chevrolet 3500 manual transmission truck on GovDeals. The brush truck has 13,321 miles and will be listed with a reserve amount of \$15,000.00. Mr. Sams made a motion seconded by Mr. Jones to approve placing the 1994 Chevrolet 3500 on GovDeals as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell informed the Board that he will be attending the Ohio Fire Chief's Association Officer Development Conference on July 13-16 in Columbus. The total cost for the conference and hotel will be approximately \$1,057.00.

Chief Campbell requested approval to attend the Xavier Leadership Center for 3 classes at a cost of \$1,876.50. Mr. Sams made a motion, seconded by Mr. Jones to approve the training classes for Chief Campbell as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell informed the Board that the Battalion Chief position has been posted. The posting will close on February 20th.

Road and Bridge:

Kenny Hickey, Road and Maintenance Supervisor, informed the Board that the City of Lebanon applied for OPWC funds for the Glosser Road culvert replacement jointly with the Township. The Township portion of the cost is \$201,005.00. Mr. Sams made a motion seconded by Mr. Jones to approve the payment of \$201,005.00 to the City of Lebanon for the culvert replacement costs as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-23**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey brought forth a discussion regarding the resurfacing numbers received from the Engineer's office. The County estimated the cost at \$986,614.00 for the 2026 Resurfacing Project which was higher than the estimate Mr. Hickey had previously presented. The County estimate used a thicker pavement depth by ¼ inch. Mr. Sams made a motion, seconded by Mr. Jones to approve the Warren County 2026 Resurfacing Project in the amount of \$986,614.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-24**. (A copy of the resolution will be included in the minutes.)

Mr. Cropper thanked Mr. Hickey and the Road crew for all the hours of snow plowing. Mr. Hickey thanked Brad Edrington, administrative assistant, for his time assisting with the snow plowing.

Economic Development:

Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, brought forth a discussion regarding the newsletter printing. Mrs. Patterson stated the first newsletter would be printed and mailed with a cost of approximately \$4,500.00 for 4,800 newsletters with Quality Publishing. Mr. Sams made a motion, seconded by Mr. Jones, to approve the cost of the production and mailing of the newsletter for \$4,500.00 from Quality Publishing. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-25**. (A copy of the resolution will be included in the minutes.)

Mrs. Patterson brought forth a discussion regarding the Architectural Review Board for the Lebanon/Turtlecreek JEDD. Mrs. Patterson questioned whether the Board would like to develop written architectural standards. Mr. Sams stated that he would be open to using a consultant if the cost is reasonable. Mr. Sams and Mrs. Patterson agreed it could be beneficial to get an outside perspective on developing the standards working with staff to represent the Township and Architectural Review Boards vision. Mrs. Patterson will contact the City of Lebanon Development Director to discuss their thoughts regarding a consultant.

Mrs. Patterson brought forth a discussion regarding the Sweet Life Farm PUD project for Mr. Hundemer at 6685 Nickel Road. Mrs. Patterson will send a letter to Mr. Hundemer requesting that he follow the current zoning requirements and produce a concept plan.

Mrs. Patterson gave the Board an update on the Encore Logistics Center. Mrs. Patterson stated that the documents have been signed with the sale closing this Friday.

Administration:

Tammy Boggs, Township Administrator, requested approval to update the calculated anniversary date for vacation accrual for Brad Edrington based on prior service years with Warren County. Resolution 26-01-14 authorized prior service credit from a political subdivision in the State of Ohio for an employee's vacation accrual rates. Mr. Edrington's calculated anniversary date will be November 6, 2001. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-26**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding allowing sick leave transfer for employees hired prior to 2025. Mrs. Boggs stated that this allows current and new employees to transfer 240 hours of sick leave for their use and not as a payout. Mr. Sams made a motion, seconded by Mr. Jones to approve the sick leave transfer as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that the renewal of the accident and health insurance policy for Fire and EMS department employees with Acrisure Insurance is due. Mrs. Boggs requested approval to pay the renewal amount of \$5,820.00 and to allow Mrs. Boggs, Administrator to sign the renewal application. Mr. Sams made a motion, seconded by Mr. Jones to approve the renewal application and payment as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-27**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding the annual contribution to the Warren County Drug Task Force. The contribution rate requested is \$1.50 per resident. Mr. Sams made a motion, seconded by Mr. Jones to approve the 2026 annual contribution for the Warren County Drug Task Force in the amount of \$24,441.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-28**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that a line-item transfer is needed within the General Fund from 1000-930-930-0000 (Contingencies) to 1000-210-370-0000 (Payment to Another Political Subdivision) in the amount of \$8,147.00 for needed expenses. Mr. Sams made a motion, seconded by Mr. Jones to approve the line-item transfer as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-32**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that a line-item transfer is needed within the Fire Fund from 2192-930-930-0000 (Contingencies) to 2192-220-211-0000 (OPERS) in the amount of \$1,000.00 for needed expenses. Mr. Sams made a motion, seconded by Mr. Jones to approve the line-item transfer as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-29**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval for the Township to participate in the 2026-2027 Road Salt Bid and Purchase Program. The Township will use the Engineer's storage space to receive and store the salt bid and awarded salt for up to 900 tons of road salt. Mrs. Boggs also requested approval to sign all documents associated with the purchase. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 26-01-30**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by the Township Administrator in the cumulative amount of \$1,041.33. The purchases are \$50.47 from Kroger, \$19.44 from Lowe's, \$46.51 from Sure Supply Inc., \$387.07 from Sam's Club, \$305.89 from The Home Depot, \$98.96 from TSC, \$75.00 from Ohio Fire Chief's Association, \$48.00 from RadiotwoWay and \$9.99 from CrashPlan. Mr. Jones made a motion, seconded by Mr. Sams, to subsequently approve the expenditures in the cumulative amount of \$1,041.33. All present voiced a "YEA" vote and the motion passed with **Resolution 26-01-31**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding Atrium Medical Center Foundation's request for contributions towards the CareFlight helicopter they recently purchased. The request is for funding in the amount of \$100,000.00 to \$200,000.00 which may be paid over 3-5 years. Mrs. Boggs informed the Board that in the last 10 years, 76 Turtlecreek Township residents have been flown by CareFlight. After some discussion, the Board decided to continue further discussion until February.

Mrs. Boggs informed the Board that she received an email from Matt Latham regarding the Western Warren County Multi-Use Trail Study. Mr. Latham is requesting a contribution of approximately

\$20,000.00 for a seat at the table to participate in the Trail Study. The Board decided to decline the request. (A letter will be sent to Mr. Latham stating this information.)

General Reports:

IN:

- Warren County Commissioners Winter 2026 update.
- Warren County Health District quarterly report.
- Warren County Commissioners Resolution regarding the continuing administrative hearing for Royce Low – CTC.
- OTARMA winter 2025 update.
- Warren County Health District new and information letter, January 2026.
- Email from Mr. Hundemer regarding asphalt cost.
- Email from Mr. Dahlhoff regarding last mile drive.
- Letter from Atrium Medical Center Foundation regarding a donation for CareFlight.

OUT:

- Letter to Butler Tech regarding school tuition for Kortney Martin.
- Email to Mr. Dahlhoff regarding last mile drive.
- Letter to HUB regarding enrollment dates for insurance benefits.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested approval of a snow plow contract with Entech Greentree LLC for the Greentree Meadows subdivision. Mr. Jones made a motion, seconded by Mr. Sams to approve the snow plow contract with Entech Greentree LLC. All present voiced a “YEA” vote and the motion was passed.

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 37117 through 37170 (copy to follow) and Vouchers 47-2026 through 124-2026. (Listing to follow)

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/12/26	1/20/26	25-2026	OHIO DEPARTMENT OF PUBLIC SAFETY	2191-539-0000	\$3,330.96	EMS GRANT REIMBURSEMENT
					\$3,330.96	
1/13/26	1/20/26	26-2026	OHIO BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$1,580.62	2026 EARLY PAYMENT DISCOUNT
					\$1,580.62	
1/16/26	1/21/26	38-2026	CITY OF MONROE	1000-591-0008	\$33,873.67	4TH QTR 2025 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$33,873.67	
1/12/26	1/21/26	27-2026	ANTHEM BLUE	2191-299-0000	\$93.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/26	1/21/26	28-2026	HHP OHIO	2191-299-0000	\$325.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/26	1/21/26	29-2026	CGS	2191-299-0000	\$2,033.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/26	1/21/26	30-2026	HUMANA	2191-299-0000	\$113.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/26	1/21/26	31-2026	HBPIIL	2191-299-0000	\$121.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/13/26	1/21/26	32-2026	AARP SUPPLEMENTAL	2191-299-0000	\$331.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/26	1/21/26	33-2026	HNB-ECHO	2191-299-0000	\$320.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/26	1/21/26	34-2026	AETNA	2191-299-0000	\$454.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/26	1/21/26	35-2026	US TREASURY DEPT OF VA	2191-299-0000	\$895.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/15/26	1/21/26	36-2026	GAINWELL TECHNOLOGY	2191-299-0000	\$378.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/15/26	1/21/26	37-2026	US TREASURY DEPT OF VA	2191-299-0000	\$1,027.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/26	1/26/26	39-2026	UNITED BEHAVIORAL	2191-299-0000	\$274.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/26	1/26/26	40-2026	AETNA	2191-299-0000	\$481.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/26	1/26/26	41-2026	CGS	2191-299-0000	\$540.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/20/26	1/26/26	42-2026	ANTHEM BLUE	2191-299-0000	\$2,071.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/26	1/26/26	43-2026	ANTHEM BLUE	2191-299-0000	\$97.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/26	1/26/26	44-2026	HWHO	2191-299-0000	\$270.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/21/26	1/26/26	45-2026	CGS	2191-299-0000	\$5,018.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/26	1/26/26	46-2026	AARP SUPPLEMENTAL	2191-299-0000	\$137.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/26	1/26/26	47-2026	HUMANA INS	2191-299-0000	\$270.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/26	1/26/26	48-2026	UNITED HEALTHCARE	2191-299-0000	\$870.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/26	1/26/26	49-2026	UNITED HEALTHCARE	2191-299-0000	\$905.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/26	1/26/26	50-2026	AETNA	2191-299-0000	\$1,002.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/26	1/26/26	51-2026	HNB-ECHO	2191-299-0000	\$1,945.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/26	1/26/26	52-2026	AETNA	2191-299-0000	\$471.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$20,452.01	

Other Business:

Mr. Edrington informed the Board that the New IT vendor is completing their onboarding process.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Personnel Administration compensation pursuant to ORC 121.22 (G) (1) at 9:28 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. Cropper "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. Cropper "YEA" the Board returned to regular session at 10:12 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. Sams, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for February 9, 2026 at 7:00 p.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 26-01-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE TWO (2)
LP35 MONITORS FROM STRYKER**

WHEREAS, the EMS department has a need to purchase two (2) LP35 monitors from Stryker; and

WHEREAS, the cost of the two (2) LP35 monitors from Stryker will be \$123,404.98; and

WHEREAS, the source of the funds for the two (2) LP35 monitors will be the EMS Fund 2191 (2191-760-740-0000 Machinery, Equipment and Furniture) in the amount of \$123,404.98.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of two (2) LP35 monitors from Stryker.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	"YEA"
Mr. Cropper	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE TWO (2) LP35 MOUNTING
BRACKETS FROM NATIONAL CREATIVE ENTERPRISES**

WHEREAS, the EMS department has a need to purchase two (2) LP35 mounting brackets from National Creative Enterprises; and

WHEREAS, the cost of the two (2) LP35 mounting brackets from National Creative Enterprises will be \$2,998.00; and

WHEREAS, the source of the funds for the two (2) LP35 mounting brackets will be the EMS Fund 2191 (2191-760-740-0000 Machinery, Equipment and Furniture) in the amount of \$2,998.00.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of two (2) LP35 mounting brackets from National Creative Enterprises.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-20
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION FOR MAINTENANCE AGREEMENT FOR
THE STRYKER COTS AND LOADING SYSTEM**

WHEREAS, the EMS department has a need for a five (5) year maintenance contract with Stryker for the cots and loading system in the EMS squads; and

WHEREAS, the cost of the maintenance contract will be \$6,297.23 annually; and

WHEREAS, the source of the funds for the five (5) year maintenance contract will be the EMS Fund 2191 (2191-230-360-0000 Contracted Services) in the amount of \$6,297.23.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of five (5) year maintenance contract with Stryker for the cots and loading system.

Mr. Jones moved for the adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A MAINTENANCE PLAN FOR THE FIRE
DEPARTMENT’S CRADLE POINTS WITH BAYCOM**

WHEREAS, the Fire department has a need for a maintenance plan for their cradle points; and

WHEREAS, the cost of the 5-year maintenance plan will be \$2,886.00 with Baycom; and

WHEREAS, the source of the funds for the maintenance plan will be the Fire Fund 2192 (2192-220-360-0000 Contracted Services) in the amount of \$2,886.00.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the 5-year maintenance plan for the cradle points with Baycom.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A TOUGHBOOK FOR
THE EMS DEPARTMENT WITH BAYCOM**

WHEREAS, the Fire department has a need for a new toughbook for the EMS squad; and

WHEREAS, the cost of the toughbook from Baycom will be \$4,474.00; and

WHEREAS, the source of the funds for the toughbook will be the EMS Fund 2191 (2191-230-430-0000 Small Tools and Minor Equipment) in the amount of \$4,474.00.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the toughbook with Baycom.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	“YEA”
Mr. Cropper	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-23
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE GLOSSER ROAD
CULVERT REPLACEMENT WITH THE CITY OF LEBANON**

WHEREAS, the township has a need to replace the Glosser Road Culvert; and

WHEREAS, the City of Lebanon applied for OPWC funds for the Glosser Road Improvement and the township is a joint participant in the application; and

WHEREAS, the cost of the culvert replacement will be \$201,005.00 for the township’s matching funds for this project; and

WHEREAS, the source of the funds will be the Road Fund 2031 (2031-330-360-0000 Contracted Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve \$201,005.00 for the Glosser Road Culvert replacement and the funds will be payable to the City of Lebanon.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-24
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

Authorizing Participation with the Warren County Engineer’s Office in the Warren County 2026 Resurfacing (or Striping or Chip Seal) Project and Approve a Future Purchase Order with the selected Contractor for an amended amount of approximately \$986,614.00

WHEREAS, Turtlecreek Township desires to participate in the Warren County 2026 Resurfacing (or Striping or Chip Seal) Project through the Warren County Engineer’s Office in order to resurface (or stripe or Chip Seal) the designated Turtlecreek Township Roads; and

WHEREAS, the Warren County Engineer’s Office meets all applicable State and local requirements through the bid process for Resurfacing (or Striping or Chip Seal); and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to participate with the Warren County Engineer’s Office for the 2026 Resurfacing (or Striping or Chip Seal) Project for the 2026 construction season; now.

THEREFORE, BE IT RESOLVED, by Turtlecreek Township to participate with the Warren County Engineer’s Office for Resurfacing (or Striping or Chip Seal) and payment for the designated Turtlecreek Township Roads as part of the Warren County 2026 Resurfacing (or Striping or Chip Seal) Project; and

FURTHER BE IT RESOLVED, that Turtlecreek Township approves a future Purchase Order with the selected Contractor for direct payment to the Contractor in an amount of approximately \$986,614.00, final amount to be determined at the time the contract is awarded.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January 2026.

TURTLECREEK TOWNSHIP

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-25
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO APPROVE COST OF THE TOWNSHIP'S NEWSLETTER

WHEREAS, the township wishes to provide a newsletter to our township residents; and

WHEREAS, the cost of the production and mailing of the newsletter will be \$4,500.00 from Quality Publishing; and

WHEREAS, the source of the funds for the newsletter will be the General Fund 1000 (1000-110-349-0045 Other Communication, Printing & Advertising).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they approve the cost of the newsletter in the amount of \$4,500.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-26
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE CALCULATED ANNIVERSARY DATE FOR
VACATION ACCRUAL FOR BRAD EDRINGTON**

WHEREAS, Resolution 26-01-14 authorized prior service credit from a political subdivision in the State of Ohio for an employee's vacation accrual rates; and

WHEREAS, Brad Edrington provided the required documents for his prior service credit with Warren County; and

WHEREAS, based on prior years with Warren County, Brad Edrginton's calculated anniversary date for vacation accrual will be November 6, 2001; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the calculated anniversary date for vacation accrual for Brad Edrington.

Mr. Sams moved for adoption of the foregoing resolution and seconded by Mr. Jones. Upon call of the roll, the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-27
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the renewal for the accident and health insurance policy for the Fire & EMS Department employees with Acrisure Insurance is due; and

WHEREAS, the cost of the renewal is \$5,820.00 and the source of the Funds will be the EMS Fund (2191-230-389-0000 Other – Insurance and Bonding) and the Fire Fund (2192-220-389-0000 Other – Insurance and Bonding); and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorize Tammy Boggs, Administrator to sign the renewal application; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that they approve the renewal in the amount of \$5,820.00 and authorize Tammy Boggs to sign the renewal application.

Mr. Sams moved to adopt the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-28
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING FUNDING FOR THE
WARREN COUNTY DRUG TASK FORCE**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has received the 2026 annual contribution invoice for the Warren County Drug Task Force in the amount of \$24,441.00; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio approves the contribution in the amount of \$24,441.00; and

WHEREAS, the source of the funds will be the General Fund 1000 (1000-210-370-0000 – Payment to Another Political Subdivision).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approves the amount of \$24,441.00 to the Warren County Drug Task Force.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-29
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO RATIFY THE LINE-ITEM TRANSFER
WITHIN THE FIRE FUND (2192)**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfer within the Fire Fund (2192) for need expenses; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio ratify that \$1,000.00 was transferred from 2192-930-930-0000 (Contingencies) to 2192-220-211-0000 (OPERS) and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the ratification of the line-item transfer in the Fire Fund in the amount of \$1,000.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper “YEA”
Mr. Sams “YEA”
Mr. Jones “YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-01-30
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer’s
Office for Purchase of Road Salt**

WHEREAS, Turtlecreek Township desires an agreement to purchase road salt through the Warren County Engineer’s Office; and

WHEREAS, the Warren County Engineer’s Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer’s Office for road salt for the 2026-2027 winter season; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren Country Engineer’s Office for the bidding and purchase of 900 tons of road salt for the 2026-2027 winter season; and

FURTHER BE IT RESOLVED, that the Turtlecreek Township will use the engineer’s storage space to receive and store salt bid and awarded in this contract; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Cropper “YEA”
Mr. Sams “YEA”
Mr. Jones “YEA”

Resolution adopted this 27th day of January, 2026.

TURTLECREEK TOWNSHIP

Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 26-01-31

Date of Resolution: January 27, 2026

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING FIVE THOUSAND DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 25-11-05, dated November 10, 2025, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Five Thousand Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Five Thousand Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr.

Sams. Upon call of the roll, the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January, 2026.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 26-01-32
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION FOR LINE-ITEM TRANSFER
WITHIN THE GENERAL FUND (1000)**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need for a line-item transfer within the General Fund (1000) for needed expenses; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio request \$8,147.00 be transferred from 1000-930-930-0000 (Contingencies) to 1000-210-370-0000 (Payment to Another Political Subdivision) and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the line-item transfer in the General Fund in the amount of \$8,147.00.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 27th day of January, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

End of Minutes.